



# San Bernardino County Superintendent of Schools

*Transforming lives through education*

## SBCSS AED Procedures

For purposes of this, “AED” means automated, or automatic external defibrillator and “CPR” means cardiopulmonary resuscitation. In order to comply with the law, the following must be completed.

In order to ensure public safety, California Health and Safety Code [1797.196](#) requires that an entity that acquires an AED must do all of the following:

- (A) Comply with all regulations governing the placement of an AED.
- (B) Notify an agent of the local EMS agency of the existence, location, and type of AED acquired.
- (C) Ensure that the AED is maintained and tested according to the operation and maintenance guidelines set forth by the manufacturer.
- (D) Ensure that the AED is tested at least biannually and after each use.
- (E) Ensure that an inspection is made of all AEDs on the premises at least every 90 days for potential issues related to operability of the device, including a blinking light or other obvious defect that may suggest tampering or that another problem has arisen with the functionality of the AED.
- (F) Ensure that records of the maintenance and testing required pursuant to this paragraph are maintained.

When an AED is placed in a building, the building owner shall do all of the following:

- (A) At least once a year, notify the tenants as to the location of the AED units and provide information to tenants about who they can contact if they want to voluntarily take AED or CPR training.
- (B) At least once a year, offer a demonstration to at least one person associated with the building so that the person can be walked through how to use an AED properly in an

emergency. The building owner may arrange for the demonstration or partner with a nonprofit organization to do so.

(C) Next to the AED, post instructions, in no less than 14-point type, on how to use the AED.

When an AED is placed in a public or private K-12 school, the principal shall ensure that the school administrators and staff annually receive information that describes sudden cardiac arrest, the school's emergency response plan, and the proper use of an AED. The principal shall also ensure that instructions, in no less than 14-point type, on how to use the AED are posted next to every AED. The principal shall, at least annually, notify school employees as to the location of all AED units on the campus.

This section does not prohibit a school employee or other person from rendering aid with an AED.

A manufacturer or retailer supplying an AED shall provide to the acquirer of the AED all information governing the use, installation, operation, training, and maintenance of the AED.

A violation of this section is not subject to penalties pursuant to [Section 1798.206](#).